12.1 OUR IDENTITY

The University of the Philippines College of Engineering Library, more commonly known as UP EnggLib, is committed to redefining its role as a premier academic library by advancing the collegiate excellence and scholarship among the engineers of today and tomorrow.

The library users consisting of students, faculty, and researchers from all walks of life are provided with the privilege to utilize the library’s unparalleled growing collection of print and electronic resources in Engineering education, coupled with its excellent services and well-designed conducive facilities allowing collaboration and shared learning.

Based in two different sites, with the UP EnggLib I situated at Melchor Hall and UP EnggLib II located at the UP Alumni Engineers Centennial Hall, the Library’s excellence is amplified with its ability to unify the Engineering community in learning and scholarship.

As an IT Library

UP EnggLib has constantly driven itself away from the traditional stereotypes among libraries by harnessing the power of technologies, pioneering solutions to the ever-changing needs of its learning community, and adapting new ways to improve its services – continuously moving people and the engineering education forward.

Serving its purpose to redefine the way students experience libraries, UP EnggLib has established its identity in its dauntless adoptions of new concepts and ideas. The library has exceeded the usual expectations of it being a reservoir of knowledge and information and has transcended to become a space enriched by integrated learning and information technologies.

Technology Enriched Environment

The Library is able to host its own website, deploy its own web applications, and store terabytes worth of data by running and maintaining its own network servers. Moreover, it manages its own local area network through which all of the Library’s workstations and devices are connected, allowing easier configuration and monitoring.

The Library users have the convenience to access the Web using their devices and gadgets as all the sections of EnggLib are blanketed by a wireless network, providing a rich, digital learning experience for everyone.

UP EnggLib outstands the rest with its realization of becoming a true state-of-the-art IT Library for the 21st century, by making use of new technologies to provide richer solutions and better services. The Library’s IT infrastructure serves as its network’s backbone, allowing excellent services to be delivered to its users.

Vision

To become a world-class learning hub in engineering education, research, and service.

The UP College of Engineering Library is a world-class innovative intellectual haven of learning for a diverse global engineering community of students, faculty, alumni and researchers. It is an institution driven by empowered professional librarians who acquire, manage, maintain, preserve and provide ubiquitous access to dynamic information resources and services in support of the teaching, research and development.
needs of its partners using appropriate advance technologies.

Mission

The UP College of Engineering Library takes the lead in creating and sharing knowledge to the global engineering community through:

- Facilities designed to foster dynamic learning patterns and adapt to the changing lifestyle of students, faculty, alumni and researchers
- Continuous access to abundant and diverse sources of information in various media, location and mode of delivery
- Highly motivated personnel who provide professional and personalized services
- Effective organization management with transparency and accountability, staff development and empowerment, innovative financial sourcing and continuous improvement of infrastructure and equipment
- Application of green technologies for the promotion of social responsibility and environmental sustainability

Electronic Resources

As part of UP EnggLib's response to the changing learning patterns and preferences of its users, the library maintains a growing collection of eResources consisting of eBooks, eJournals, eReferences, and Open Access materials.

- **eBooks**

- **eJournals**
  E-journals from leading and world-renowned providers such as IEEE Xplore, SpringerLink, Science Direct, Taylor & Francis and Wiley Online Library

- **eMagazines**
  Electronic copy of magazines such as Make, MSDN, National Geographic, Newsweek, Reader's Digest and Time

- **eReferences**
  Free and authoritative resources are available for open access. These include several atlases, maps, almanacs, dictionaries and thesauri, directories and encyclopedias.

Multimedia

Lectures on various engineering topics are available in audio (podcasts) and video (vodcasts) formats.

Print Collection

The Library takes pride in its unparalleled print collection of the latest engineering titles - from introductory texts to highly technical publications.
Books
A vast collection of more than 65,000 volumes, the collection covers all areas of instruction of the College on topics ranging from geodesy to electronics.

Journals
Prime local and foreign print engineering titles or publications

Newspapers
Subscription to the Philippine Daily Inquirer, Manila Bulletin, and Philippine Star

Magazines
Engineering, technology and general information magazines

Feasibility Studies, Plant Designs, and Theses
Engineering undergraduate student projects (USPS), feasibility studies, plant designs, undergraduate and graduate theses

Special Collections
Includes rare books Engineering books published 1940s and below and Springer's Lecture Notes in Computer Science

Research Tools
Aside from offering the best printed and online resources, UP EnggLib also provides access to a variety of online research tools which will facilitate outstanding research outputs with well-referenced sources of information.

Remote Access for eResources
In order to provide library users with ubiquitous library service, UP EnggLib has invested greatly in obtaining a remote access tool. Exclusive to Engineering students and faculty, EnggLib provides the comfort of accessing the Library’s e-resources anytime, anywhere. A remote access portal was also developed by the library to allow students to access all of the Library's electronic resources whenever and wherever they may be.

Plagiarism Checker
The Library allows the faculty members and students to access TurnItIn, a web-based instruction tool that features automatic plagiarism checking and management of student paper submissions.

Databases for Research
UP EnggLib users have the privilege to access authoritative and credible content through databases available for their research. Among the ones offered by the Library are the following:

1. Thomson Innovation - covers the world’s most comprehensive international patent coverage and the industry's powerful intellectual property (IP) analysis tools;
2. Scopus - the largest abstract and citation database of peer-reviewed literature: scientific journals, books and conference proceedings; and
3. Knovel - offers validated content, optimized search, and data analysis tools.

Local Databases
The Library takes pride in developing in-house databases to support its services to the users and to provide a modern approach to delivering its collection.

eGateway
A proudly in-house developed database, this portal allows onsite access to every e-resource available at EnggLib. By providing this system, the Library hopes to increase accessibility to its vast resources and satisfy the research needs of the users.

The Library provides each student and faculty individual log in credentials.

Remote Access Portal
Another credible way to provide ubiquitous library service to EnggLib users.

eGateway is the users’ passport to the Library’s wealth of electronic resources.

eNews Clips
The Library subscribes to the Philippine Daily Inquirer, Manila Bulletin, and The Philippine Star. eNews Clips is the database used to store and organize the library’s digitized collection of Science, Engineering and technology-related newspaper clippings.
Digital Institutional Repository (DIR)

An electronic archive of research outputs and publications penned by the College of Engineering’s faculty members, the Digital Institutional Repository is intended to provide a foundation for the collection of digital materials from the institution.

DIR is aimed to strengthen the Library’s local collection and to advance the niche of EnggLib as a major provider of information related to engineering. This was initiated for the following objectives:

- To store and preserve COE’s intellectual properties including unpublished articles or grey literature to one location;
- To provide access to faculty publications for future research assessment; and
- To provide COE faculty with a content management system to house their digital scholarly work.

DIR provides the faculty members storage and means to preserve their intellectual properties to one location.

Records and Archives Management System (RAMS)

UP EnggLib aims to promote operational efficiency in the Library. With this, the Library developed an in-house database to keep track of the Library’s voluminous records and archival materials and to further systematize the record-keeping service of the Library.

Through RAMS, transferred documents and archival materials coming from various sections of the Library can be made easily searchable and retrievable.

12.3 KEY SERVICES

UP EnggLib makes it a priority to gear its services towards providing the library users efficient and effective information services through the use of modern technologies. Through its services, the Library is able to establish its relevance and adapt to the changing information lifestyle of its users.

Ask the Librarian

The Library is always available to provide the users with research assistance, bibliographic and technology instructions, and material requests. This service is made available in person, through SMS, and online with the use of various media and technologies.

The Library actively engages the community by establishing its active presence in various social media platforms like Facebook, Twitter, and Instagram. Users are not only able to see posts about library-related announcements, services, and updates, but also they are able to send their queries through social media. Through this, the library aims to develop a stronger bond with the community by allowing them to have more awareness of what the library offers for them.

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Interlibrary Loans

EnggLib offers interlibrary loan services through its linkages and networks with other academic libraries in the country. Materials which are not part of the library’s collection could be provided by EnggLib through its connections.

Online Document Delivery

EnggLib provides e-copies of specific newspaper articles, journals, book pages or chapters, or almost any library source for a certain fee.

Miscellaneous Services

As part of EnggLib’s investment in developing new innovative services, the Library also offers extended services such as the lending of umbrellas, reading glasses, calculators, etc.

The lending of umbrella service offered by EnggLib is a manifestation of its impact on the users to appreciate the library more than as an academic resource.

12.4 SECTIONS

Circulation

This section not only houses EnggLib’s book collection but also offers students an environment conducive for individual study. Its services include book loans (Circulation and Reserve) and book reservation through UP iLib.

Serials

This section holds the library’s collection of journals, magazines, newspapers, and other continuing publications. It also makes use of a local database for its repository of all digitized Engineering-related news clippings.

Archives

This section preserves EnggLib’s archival materials and the College’s academic and scholarly publications. The section maintains the management of the DIR and the Student Works of graduate and undergraduate students (i.e., Theses, Feasibility Studies, and Plant Designs).

Information Services

This section aims to create, develop, and provide information packages to meet the Library users’ information needs.

Information Literacy

The Library values Information Literacy as a core to its advancement in accomplishing its objectives. The Library supports the users to have the ability to recognize when information is needed and have the ability to locate, evaluate, and use effectively the needed information. Moreover, assistance to library users to help them use information ethically and legally is provided by the Library.

Library Orientations

As part of EnggLib’s collaborative efforts, the library provides guided orientations to discuss its services, operations, and facilities for the visitors of the Library.

Kapihan sa Aklatan: An Afternoon of Coffee and Tea

An annual event which serves as library orientation and forum to inform new faculty members on the use of library resources, facilities and collections, assist them to discover subject-specific and multidisciplinary e-resources, and to update them with the upcoming online resources of the Library. This is conducted by the Library as a special service for the faculty, a way of assuring that the faculty members are valuable partners and contributors of EnggLib.

Library Tours

Library tours are tailored to the visiting group or organization’s needs. Whether they would like to learn more about our collection or our suite of technology-enriched services, the Library has got them covered.

Information Systems and Network Services

EnggLib features a robust and secure network infrastructure and the management of this falls under the EnggLib’s Information Systems and Network Services section.

Aside from the monitoring, management and maintenance of the EnggLib’s myriad hardware and software applications, it is also from this section that various in-house applications are developed to support the academic needs of its clients. The ISNS also is the one in-charge of maintaining the Library’s website and blogs.
Technical Services

To ensure the quality of the Library's resources, EnggLib invests time to carefully evaluate and prepare them before reaching the library users.

Acquisitions

This section is responsible for the selection and purchase of library resources.

Cataloging/Indexing

This section is in charge of providing the bibliographic description, subject analysis, and assignment of classification notation for the library resources.

Administration Office

The Administration Office performs vital administrative support services to all sections of the College of Engineering Library. It supports the overall administration and organizational functions of the Library including facility reservations, use of coin-operated lockers, etc.

12.5 FACILITIES

UP EnggLib places value on the Library as a place by providing facilities that integrate learning and information technologies.

IT integrated facilities

The Learning Commons (TLC)

The gateway to the library's digital resources and services, The Learning Commons (TLC), provides access to the library's electronic resources and multimedia content, as well as spaces for technology-enhanced learning and collaboration.

TLC is a program that showcases the innovative and adaptive characteristics of the library to realize its mandate of becoming a premier learning hub for the engineers of today and tomorrow.

EnggLib came up with the concept of TLC as a response to the changing learning habits and information lifestyle of library users. With the Library’s aims to provide better services to the users, it has included in its forthcoming projects the rise of a new building dedicated solely for a bigger and better TLC.

EnggLib takes pride in the novelty and uniqueness of TLC. Librarians and professionals from across the country have recognized TLC as a benchmark for their future library programs and practices. TLC was awarded the Outstanding Library Program of 2011 by the Philippine Association of Academic/Research Librarians, Inc. (PAARL).

Collaborative Workstations

TLC also houses the Collaborative Workstations which include powerful computer systems loaded with applications for software development. Each workstation is ideal for machine problems and group software development. Users may also suggest new open-source applications for the Collaborative Workstations. Students may work on their machine problems and software development at the workstations.

Multimedia Room

Exclusive to COE faculty and staff only, users of the Multimedia Room are able to watch high-definition video content with the HDTV or present ideas visually and interactively with the electronic smartboard.
Electronic Readers (eReaders)

UP EnggLib also has computers and mobile devices dedicated solely for browsing electronic resources. Computers were reconfigured as eReaders where the eGateway Portal can be freely accessed.

Users can also borrow iPads and Kindles and enjoy reading e-books from our various online database providers, browse our recommended technology websites, or read magazines and newspapers online, all at their fingertips.

Electronic Kiosks (eKiosks)

The Library also houses electronic kiosks (eKiosks) which allows the library users to access EnggLib’s digital resources through its interactive touchscreen OPAC monitors.

Charging Stations

Located in different sections of the library, charging stations serve as an extended service to library users who may need to charge their devices while studying. A simple service, yet one which is mostly used and appreciated by the library users.

Social Spaces for Learning

The Library provides not only spaces for individual study, but also for collaboration and social learning.

Reading Areas

The Library's reading areas not only house the book collection but also ergonomic furniture for individuals and groups. Specially-designed reading carrels provide private, personal spaces for study, with ample lighting and spacing to provide an excellent reading experience.

Several computer terminals were deployed in the reading areas of the Circulation and Serials Sections as OPAC stations. It gives users quick access to iLib for searching the print and non-print collection not only of EnggLib, but of all the libraries of UP Diliman.

Discussion Rooms

Discussion Rooms in UP EnggLib make learning even more productive by specifically intending to cater the needs of the students for their academic-related interactions.

These rooms, available at the Circulation, Serials, and TLC sections, are equipped with comfortable seating, spacious desks, and whiteboards to provide library users a place for academic discussions and group study sessions. In addition, the Discussion Room at TLC is equipped with an interactive whiteboard, allowing students to enjoy a new way of studying and discussing among their peers.

Faculty and Graduate Reading Room

A special lounge to accommodate the College’s graduate students and faculty members, the room holds a special collection of periodicals and publications and is equipped with free Internet access. Free-flowing coffee is also offered to the users of this room.

The reading room is located in the Serials Section and is equipped with comfortable seats and tables -- a perfect place to take some time off while refreshing the mind and to also proceed doing tasks and duties once energized.

Theses Rooms

UP EnggLib's collection of theses, feasibility studies, and plant designs is housed in the Theses Rooms where students and researchers can freely browse through to find information and gain insights relevant to their fields of study.

Feasibility studies and plant designs are for the exclusive use of the College of Engineering students and faculty members.
The Reading Zone

Give One. Get One. This principle is exemplified on The Reading Zone - a reading area that also serves as a repository for book donations and a hangout area for library users. This facility encourages the library users to take as many books that they want, provided they donate the same number of books in return.

The Reading Zone is an open reading space for anyone to read, discuss, and share/swap materials without direct supervision of library personnel.

12.6 ADVOCACIES, PROGRAMS, AND EVENTS

UP EnggLib is committed to further widening its reach within the community and promoting responsibility among its users through its advocacies, programs and events.

I need. I value. I Love My Library.

"I need. I value. I love my Library." is a library awareness campaign which promotes shared responsibility with library users (i.e., students, faculty, and researchers) in the care, upkeep and maintenance of library materials, facilities and equipment.

UP EnggLib aims to inculcate values among the students for them to realize that their responsible use of the library resources and facilities is part of the library's progress and that they, as library stakeholders, are vital to the advancement of the library in achieving its mission and vision. The campaign is also being adopted by several library communities nationwide and internationally.

Greening the Library

The library aims to contribute to caring for the environment by setting up recommended practices that would reduce the ecological footprint of libraries. With this, it published “101 Ways to Green the Library: A Handbook to Make the Library Environment-friendly” in 2013 in partnership with C&E Publishing, Inc. The handbook offers practical tips to make the Library sustainable and environment-friendly.

The handbook may also be used by other libraries to promote the advocacy

Best Borrower Award

In recognition of their responsible use of library resources, students and faculty who have demonstrated maximized and responsible use of materials and have returned the most number of loaned books on time are awarded by EnggLib with certificates, I Love My Library merchandise and other prizes.

Library Outreach Programs

EnggLib conducts outreach programs, donating books and other materials to other institutions that would make great use of them.

The Library's primary beneficiary has been the Don Honorio Ventura Technological State University in Pampanga.

UP EnggLib also donated children’s books that will be sent into the disaster stricken part of Leyte during Typhoon Yolanda in 2013. Proceeds used for the purchase of these books were collected from the staff and friends of the EnggLib.

Annual Engineering Resources Fair

The fair is held annually to facilitate selection of print and e-resources among the faculty and researchers.

12.7 HISTORY

Humble beginnings

The UP College of Engineering Library traces its roots back to 1931, two decades after the College of Engineering was established. Library operations continued until the Second World War, during which the library was totally destroyed and services were nonexistent from 1945 to 1948. The Library transferred to UP Diliman, a year after the College of Engineering was relocated in the new campus. A Quonset hut
provided quarters for the Library until its meager holdings were transferred to the Engineering building in 1951, where the library is settled up to the present.

Transitions

Due to the growing population of the Engineering community, the following decades after the Library has settled in its permanent quarters were marked with changes in its operations, holdings, and partnerships. During the 1950s, the Library acquired equipment to provide bibliographic and reproduction services. From 1960s to 1970s, the collections were steadily increased with the creation of the Periodical section, donations from college-based organizations, and the printed collection of distinct areas of engineering with subjects ranging from industrial engineering to environmental engineering.

The 1990s marked the beginning of significant realizations of initiatives in information technology for the Library. In 1993, it became the first library in the UP System to have a local area network (LAN)-linked microcomputers. During the latter part of the year, the Library was the first to have its local Online Public Access Catalog (OPAC) ready for clients’ use and in 1994, the Library started its E-mail services.

In 1995, the Library was among the fortunate institutions comprising the Department of Science and Technology – Engineering and Science Education Project (DOST-ESEP) Library Network. This network provided connectivity to library resources and services by means of the PHNet, which was the country’s gateway to the Internet then. Cooperative acquisitions were made with the Library housing engineering materials purchased under the DOST grant. The program also brought TinLib to the Library, a UK-developed integrated library software which replaced the Library's local OPAC on the same year. This not only expanded EnggLib's resources, it also widened the reach and scope of its facilities and services.

The Library officially launched its Internet Service and Computing Facility in 1996, spearheaded the installation of an electronic security system in 1999, and pioneered in the use of broadband cable Internet connectivity in 2001. The Library, along with the Department of Computer Science, led the College of Engineering in proposing a funding for a UP Integrated Library System (iLib) using open source software. At present, iLib is deployed in all libraries of the constituent campuses of the University.

Gearing up

In 2007, a need to build a satellite library aroused specifically to serve the Department of Computer Science and Electrical and Electronics Engineering Institute when these two departments moved to the Engineering Complex II. Being the newest library, EnggLib II, as the library is more fondly known, embarked on a well-planned journey into becoming one of the most dynamic and innovative academic libraries in the country. In 2009, the Engineering Research and Development for Technology (ERDT) program went on a full-swing which greatly helped the Library to attain its vision. The funding brought about vast changes in the library, in terms of collection and physical facilities.

In 2010, the two libraries were reorganized under one management and the year after, EnggLib I was renovated to have a newer and more modern ambience. EnggLib, then, moved towards becoming the best IT library by harnessing the power of technologies, developing new solutions suited to the ever-changing needs of its clientele, and continuously finding new ways to improve its services with the increasing growth in student population. In 2012 and 2014, the Department of Mining, Metallurgical, and Materials Engineering (DMMME) and the Department of Chemical Engineering (DChE) respectively transferred to the Engineering Complex II as well. The library collections on both disciplines were also transferred to EnggLib II.

For more than eight decades, the library has continuously realized its mandate by living up to its commitment of providing the engineers of today and tomorrow with the best and most comprehensive academic resources, innovative services and facilities - amplifying excellence and leaving a remarkable legacy for the community it serves.

12.8 ENTRANCE REQUIREMENTS

Students who are currently enrolled, regular faculty and staff of UP may use the Library upon presentation of a valid ID, Temporary ID and Borrower's Card issued by the College Library or mother campus.

Alumni, former faculty and staff may use the Library upon presentation of a valid ID and proof of former UP status. They will be issued a Special Library Card which entitles them to free use of the Library for five (5) days per semester or midyear, after which they will pay a research fee of Php20/day or Php 450/year.

Government researchers may use the Library upon presentation of a valid office ID and referral letter from the office's Head Librarian or researcher's immediate
supervisor. They will be issued a Special Library Card which will entitle them to free use of the Library for five (5) days per semester or midyear, after which they will pay a research fee of Php20/day, Php 450/semester or Php 300/midyear.

Private researchers and graduate students from other schools may use the Library on Mondays and Saturdays only, upon presentation of a valid office or school ID and referral letter from the office's or school's Head Librarian. Specific fees apply depending on user type of private researchers.

12.9 LOAN PRIVILEGES

Lending and returning of library books are to be done in the Circulation Section of the Library.

Undergraduate Students
Circulation: 5 books for 2 weeks every semester (1 week during midyear), renewable once. Reserve: 2 books for overnight use.

Graduate Students
Circulation: 10 books for 2 weeks every semester (1 week during midyear), renewable once. Reserve: 2 books for overnight use.

Faculty Members
Circulation: 10 books for one month

REPS
Circulation: 10 books for 2 weeks.

Administrative Staff
Circulation: 5 books for 2 weeks, renewable once.

12.10 SERVICE HOURS

UP EnggLib I
Mondays to Fridays: 8:00 AM to 8:00 PM
Saturdays: 8:00 AM to 5:00 PM

UP EnggLib II
Mondays to Fridays: 8:00 AM to 7:00 PM
Saturdays: 8:00 AM to 5:00 PM

Note: No lunch break.
      The Serials Section and TLC are open until 6:00PM only. TLC is closed on Saturdays.

12.11 LIBRARY STAFF

Head Librarian
Sharon Maria S. Esposo-Betan

Acquisitions
Maggie May I. Manjares
Jhonalyn T. Calamanan

Archives/ Digital Institutional Repository (DIR)
Grace A. Garcia
Christine R. Fuerte
Krystalle Rome M. Peralta

Cataloging
Mary Jane C. Morandarte

Circulation
Eleanor M. Ilave
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The Learning Commons
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